



Wiltshire Local Safeguarding Children Board

# Multi-agency Training Programme 2006/07 Child Protection



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**(PLEASE KEEP A MASTER COPY OF APPLICATION FORM  
& PHOTOCOPY AS NEEDED)**

## MULTI-AGENCY CHILD PROTECTION TRAINING

Welcome to the Wiltshire Local Safeguarding Children Board Child Protection Training Programme for 2006/07.

The Local Safeguarding Children Board came into being in June 2005 replacing the Area Child Protection Committee. The multi-agency LSCB training sub-committee is responsible for identifying training needs and managing and delivering the training programme to all staff across Wiltshire. This includes the statutory, voluntary and independent sectors.

Multi-agency training enable staff to work effectively both within their own agency and across organisational boundaries.

In order to meet the differing levels of training needs across the range of agencies and staff roles, the courses are targeted according to the level of contact with children and families and level of responsibility for safeguarding children.

### THE LEVELS OF TRAINING AS IDENTIFIED IN THE WORKING TOGETHER TO SAFEGUARD CHILDREN 2006 DOCUMENT p69

<u>Level 1</u>	<ul style="list-style-type: none"><li>• Staff in <b>contact</b> with children and young people and with adults who are parent/s or carers. These will be people who are in a position to identify concerns about maltreatment, including those which may arise from use of the Common Assessment Framework (CAF), and who, as a minimum, need introductory training on how to work together to safeguard and promote the welfare of children. This includes housing and hospital staff, youth workers, child minders, private foster carers, those working with children in residential and day care settings and those working in sport and leisure settings in both a paid and unpaid capacity</li></ul>
<u>Level 2</u>	<ul style="list-style-type: none"><li>• Staff who <b>work regularly</b> with children and young people, and with adults who are carers, and who may be asked to contribute to assessments of children in need. This includes GPs, hospital and community health staff, family centre workers, teachers, education welfare officers, social workers, mental health and learning disability staff, probation officers. This group should have a higher minimum level of expertise: a fuller understanding of how to work together to identify and assess concerns, to plan, undertake and review interventions;</li></ul>
<u>Level 3</u>	<ul style="list-style-type: none"><li>• Staff with a <b>particular responsibility</b> for safeguarding children, such as designated or named health and education professionals, police, social workers, and other professionals undertaking section 47 enquiries or working with complex cases, including fabricated and induced illness. Those in this group need to have a thorough understanding of working together to safeguard and promote the welfare of children, including in complex and / or serious cases.</li></ul>

Whilst the LSCB Training sub-Committee provide a comprehensive multi-agency training programme, further work is being carried out in completing a training audit, with a view to identifying training needs for single agencies as a requirement of Children Act 2004, Sect 11. The outcome of this audit will inform the provision of a further training programme as necessary. This will be published later in the year on the wiltshirepathways website, [www.wiltshirepathways.org](http://www.wiltshirepathways.org)

The LSCB training programme is underpinned by an ethos which values working together collaboratively across agencies, respect diversity, promote equality, is child centred and promotes the participation of children, young people and families in the processes.

The purpose of multi-agency training is to help develop better outcomes for children and young people.

‘Children are protected from abuse or neglect by agencies working together to assess the risk and helping to prevent further abuse occurring.’

We look forward to working together.

## ADMINISTRATION

### FUNDING AND COSTS

If your agency does not contribute to the LSCB Budget, there will be a fee for attending the training. This will be £125 per day. When booking is confirmed you will be asked to identify the name and address of the person to whom the invoice should be sent after you have attended the course.

If you have any questions contact:-

**Sam Chapman, Children's Workforce Adviser. Tel 01225 713586**

### CANCELLATION POLICY

*A course applicant may withdraw without penalty subject to **minimum notice of 10 working days***

*If notice of 10 working days or less is given, the following charges will apply:*

*Full day: £40*

*Half day £20*

Successful applicants will be sent a confirmation letter. Anyone arriving at the training venue who is not on the trainers register without notice will be turned away.

### COMMISSIONING TRAINING

Should your agency wish to commission training for half or full day. The cost will be £600 per day & £300 half day. The LSCB Training Sub Group will retain the right to negotiate this fee.

### ATTENDANCE

Selection takes place on the closing date. All applications for the course applied for will be informed whether they are successful or not within a week of the closing date. It would be helpful if delegates could confirm their acceptance or if they are unable to attend. **Given the level of over-subscription and the importance of Child Protection Training of both staff and the welfare of children we would appreciate your full attendance on the course. Timings are strictly adhered to during the training, so if you cannot attend the full course for any reason, we would request that you re-apply for a more suitable date.**

## **IMPORTANT INFORMATION**

The demand for this Child Protection training is usually oversubscribed; consequently, we are not always able to offer you a place on the dates you apply for. Should this happen you will need to re-apply for another date.

## **CO-ORDINATION**

All of the courses in this programme are managed by Sam Chapman, Children's Workforce Adviser and co-ordinated and administered by Sharon Davey, Training Administrator, on behalf of the LSCB Training Sub-Committee.

Sharon Davey  
Training Administrator  
Staff Development Team  
DCE  
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Children's Workforce Adviser  
Staff Development Team  
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Email: [samchapman@wiltshire.gov.uk](mailto:samchapman@wiltshire.gov.uk)

If you have any queries about the training programme, please, do not hesitate to contact us.

**Please feel free to photocopy the programme and pass on to any interested colleagues.**

This information can also be accessed at [www.wiltshirepathways.org](http://www.wiltshirepathways.org) and you can apply online.

We look forward to hearing from you with your applications

Sam Chapman, Children's Workforce Advisor  
On behalf of the LSCB Training Sub-Group.

# SAFEGUARDING CHILDREN & VULNERABLE ADULTS

## Target Group

This course is for staff who are in **contact** with children and young people and their families and vulnerable adults, who will be in a position to identify concerns about maltreatment. This would include those working in hospitals, residential or day settings, community care settings, mental health, volunteers, escorts, drivers, housing, leisure and sports services & library staff. This course looks to acknowledge the interface between child & adult services, understanding the issues of vulnerability to abuse & neglect for both children & adults. It will also contribute to the underpinning knowledge required for NVQ in Health & Social care Level 2/3.

This course is open to 24 participants. There will be 6 places available per course from each of the 4 discipline.

## Trainers:

**Jenny Robinson,** Training Officer Avon & Wiltshire Partnership  
**Sally Watson ,** Awareness Training LTD (Independent Trainer adults)  
**Valerie Sonnenberg,** Training Officer, Dept Adult Care Service  
**Nina Jackson,** Senior Practitioner, Dept Children & Education

There will be two trainers delivering this course, one from adult care & one from child care disciplines.

## Aims:

The aims of this workshop is to provide individuals with a basic awareness and understanding of the issues involved in relation to **both** Children and Adults, where the issues of vulnerability to abuse and neglect are the same.

## Learning Objectives:

To enable participants to:

- Have some understanding of the concepts of “vulnerability” and “capacity”.
- Understand the types of abuse to which people of different ages may be vulnerable and the ways in which abusive situations may occur.
- Understand the need for services to act as “protectors” whilst balancing this with an understanding of empowerment and individual rights.
- Be able to recognise the signs and symptoms, which may indicate that a person is being abused.
- Know where to go and what to do if there are concerns about an individual.
- Know what, how and when to record key information.
- Have a knowledge of the relevant sections of local policies and procedures including “whistle blowing” “Child Protection” and staff support

## Programme Times

9.30AM – 3.30AM

Lunch & Refreshments are provided

# 1 DAY CHILD PROTECTION TRAINING

## **Target Group**

Staff who work **regularly** with children and young people, and with adults who are carers, including practitioners contributing to assessments of children in need. This includes GPs, Hospital and Community Health staff, Family Centre Workers, Teachers, Teaching Assistants Education Welfare Officers, Social Workers, Mental Health staff, Probation Officers, Police not working in the CPU, Nursing Assistants, Play/Nursery staff, Drug and Alcohol staff, Care staff, Housing Officers, YOT, Family Centre staff, Community Health staff, EWO, Probation Officers, Dentists, Pharmacists, Environmental Health, Faith groups, leisure/sport services & Personnel Officers.

This is participatory one day course for 24 people, which uses the following methods to deliver the material: small group work, large group discussions, case studies and presentations by the facilitator.

## **Trainer**

**Rachel Bussey**, Independent Trainer.

## **Aims**

To enable participants to gain knowledge of Child Protection issues and to be able to respond according to their professional responsibilities.

## **Learning objectives**

To enable participants to

1. Define child abuse and the different forms.
2. Identify indicators of abuse.
3. Be able to respond appropriately to Child Protection concerns.
4. Establish good working relationships between agencies.
5. Gain an understanding of different professional roles with Child Protection.
6. Gain knowledge and the Legal Framework surrounding Child Protection.
7. Develop good practice in line with Local Safeguarding Children's Board Procedures and Guidance.

## **Programme Times**

9.30AM – 4.30PM

Lunch & Refreshments are provided

# 2 DAY CHILD PROTECTION TRAINING

## Target Group

Members of staff who **have responsibilities** for supervising others in child protection, or have responsibility for core tasks in the child protection process, ie. making decisions, assessments, planning and communicating and developing relationships with children & families or other agencies, in the interest of children. Specific roles would include for eg:- Child Protection Co-ordinators in schools, Heads of Schools, Health Visitors, Social Workers as part of the 'Pathways' training, Police Officers working in the Child Protection/Domestic Violence units, front line medical staff, Sure Start and Home Start Advisors, Team Leaders. This course will be a requirement to Social Workers & Police Officers who would be involved in undertaking Section 47 (Children Act' 89) enquires.

This is an intensive, participatory two day course for 24 people, which uses the following methods to deliver the material: small group work, large group discussions, case studies and presentations by the facilitators.

## Training

**Sam Chapman,** Children's Workforce Adviser  
**Jeanette Waghorn,** Staff development & Safeguarding Children  
Members of the Training Sub-Group and other local practitioners.

## Aims

For staff to be confident & effective in the decision making process in safeguarding children. To promote a pro-active multi-disciplinary approach to working with children and their families and carers.

## Learning objectives:

To enable participants to be able to

1. The identity of signs & symptoms of abuse
2. Work within agreed procedures
3. Respond & act appropriately to concerned or allegations
4. Establish effective working relationship between agencies
5. Understand the different professional roles within child protection
6. Have knowledge of the legal framework & how it works in practice
7. Be aware of the impact of abuse upon children and their families

## Progamme Times

9.30AM – 4.30PM

Lunch & Refreshments are provided.

# MULTI-AGENCY CHILD PROTECTION TOP-UP TRAINING

## **Target Group**

This training for those who attended the 2 Day Child Protection Training and requires updating of their knowledge. It is advisable that staff should attend update training within 3 years of their original 2 day training or subsequent update.

There are 20 places on each course.

## **Trainer**

**Jeanette Waghorn**, Staff development & Safeguarding Children

## **Aims**

For multi-agency staff who have specific responsibility in safeguarding children to update their knowledge on multi-agency practice.

## **Learning objectives:**

To enable participants to

1. Update of knowledge of changes in policies and procedures
2. Be aware of current research on safeguarding children
3. Revisit decision making processes

## **Programme Times**

9.30AM – 1PM

Refreshments are provided.

# WORKING TOGETHER - CHILD PROTECTION CONFERENCE

## Target Group

For staff who have **particular responsibility** for safeguarding children. This course covers the process of the Child Protection conference, therefore it is advisable that applicants have attended the 2 day Child Protection course.

There are 20 Places

## Trainers

**Sam Chapman,**  
**Jeanette Waghorn,**

Children's Workforce Adviser  
Staff Development Officer, Safeguarding Children

## Aims

To promote a better understanding between child, families & multi-agencies for working together in the process of the Child Protection conference

## Learning Objectives:

To enable participants to

1. For participants to better understand the roles and responsibilities of all relevant agencies in the child protection process.
2. To examine issues around working in partnership with children, parents and professional colleagues.
3. To develop skills for planning, preparation and participation in the Child protection process, including Child Protection Conferences.
4. To be clear about the role of the keyworker.
5. To gain an understanding of Multi-agency Assessment in the Child Protection process.

## Important information:

In order to gain maximum benefit from the course, participants should:

1. Have completed the two day 'Child Protection' course
2. Have a basic knowledge of the Assessment Framework
3. Recognise the responsibility of their own agency to Child Protection

## Programme Times

9.30AM – 4.30PM

Lunch & Refreshments are provided

LOCAL SAFEGUARDING CHILDREN BOARD  
AND BARNARDOS

# CHILD SEXUAL ABUSE AS A DYNAMIC PROCESS AND ITS EFFECTS ON FAMILIES

## TWO DAY CHILD SEXUAL ABUSE WORKSHOP

### Target Group

This course is for colleagues who are supervising staff or are directly involved in working with families where Child Sexual Abuse is a primary factor for intervention.

There are 20 Places

### Trainers

**Sarah Chitty**

Children's Service Manager  
at Barnardos Tapestry Service

**MargaretAnne Zaccheo,**

Snr Practitioner  
at Barnardos Tapestry Service

### Aim

To enhance professional practice in work with non-abusing carers and their families.

### Learning Objectives

To enable participants to

1. To consider through discussion & exercise:-
  - a) The material and ideas explored in the HOPE group
  - b) The dynamic process which participants and workers experience
  - c) The HOPE group philosophy and values regarding non-abusing carers.
2. To provide and explore skills and tools for work with non abusing carers
3. To enable participants to deal sensitively with the issues of abuse which effect children and their main carers
4. To support work to reduce risk to children

### Progamme Times

9.30AM – 4.30PM

Lunch & Refreshments are provided

### Important Information

'The material delivered on the course is based on the experience gained from the facilitators work with Hope group members. It is therefore experiential and aims to connect with the dynamic process and emotions regarding loss and child sexual abuse'.

## UNDERSTANDING CHILDREN & YOUNG PEOPLE WHO DISPLAY SEXUALLY HARMFUL BEHAVIOURS

### Target Group

All staff that work regularly with children, young people and adults who are carers, including practitioners who contribute to assessment of children in need.

There are 15 Places on each course

### Trainers

**Jeanette Waghorn,** Staff Development Officer  
**Blair Keltie,** Operation Manager  
North & West Wiltshire Youth Offending Service

### Aims

For participants to have the opportunity to explore issues relating to children and young people who display sexually harmful behaviours, to be aware of relevant legislation, assessment and intervention.

### Learning objectives

To enable participants to

1. Demonstrate a greater understanding of why children and young people display sexually harmful behaviour
2. Understand and recognise the predictors associated with this behaviour
3. Have a greater understanding of the legislative framework, assessment process and interventions available
4. Be made aware of resources and services available for these children and young people

### Programme Times

9.30AM – 4.30PM

Lunch & Refreshments are provided

## Course Dates & Venues

Course Name	Course Date	Venue	Closing Date
	29 <sup>th</sup> June 06	Learning Centre Green Lane, Devizes	02.06.06
	14 <sup>th</sup> July 06	Sarum College, Salisbury	16.06.06
	20 <sup>th</sup> September 06	Greenways Centre, Chippenham	25.08.06
	2 <sup>nd</sup> October 06	Learning Centre Green Lane, Devizes	08.09.06
	13 <sup>th</sup> November 06	Sarum College, Salisbury	13.10.06
	6 <sup>th</sup> December 06	Learning Centre Green Lane, Devizes	10.11.06
	11 <sup>th</sup> January 07	County Hall, Trowbridge	08.12.06
	14 <sup>th</sup> February 07	Greenways Centre, Chippenham	19.01.07